

Vanderbilt University
Owen Graduate School of Management
Career Management Center
Campus Recruiting Timeline and Other Helpful Guidelines & Policies

Campus Recruiting (Information Sessions/Interviews) Begins on Tuesday, September 7th

2nd year MBA, MS Finance Resume Book **release on** Tuesday, September 7th

2nd Year MBA, MSF, MMark Interviews begin on Tuesday, September 7th

1st year MBA & Master of Marketing Resume Books **release on** Tuesday, September 21st

HR/HOP on-campus internship interviews **begin** Tuesday, October 19th

MBA Investment banking internship interviews **begin** Monday, November 29th

MBA Internship interviews for all other functions **begin** Tuesday, January 11th

To book your presentation and interview dates, please log into [our student career system](#).

How to access the **Vanderbilt Owen 12Twenty Career System**:

- If you already use 12Twenty, you will simply [login](#) using your existing email and password combination.
- New Users will follow the link to “sign up for an account” or [click here](#).
- Once you’re logged in, to request an event, click the “**host an event**” button from your home page.
- To request an OCI schedule, click the “**register for OCI**” button from your home page.
- To share an open job opportunity, click the “**post a job**” button from your home page.

First Round, Second Round, and Call Back Dates:

- Include 2 alternate date options for your interview day requests.
- Provide at least 2 options for second round/call back dates upon requesting their on-campus interview date.
- No campus internship interviews conducted on Friday, January 28 or Friday, February 4, 2022

Offer Timing:

- **Full-time offers** should be left open until **December 3rd, 2021** or 3 weeks, whichever is longer.
- **HR Internship & Investment Banking Internship offers** should be left open for 3 weeks or **January 7th, 2022**, whichever is longer.
- All other **internship offers** should left open until **February 11, 2022** or 3 weeks, whichever is longer.

Campus recruiting unavailable:

- September 16th & 17th (NBMBA Conference)
- October 4th-7th (Exams)/ October 8th-17th (Fall Break/Career Immersion)
- November 19th-28th (Thanksgiving Break)
- December 3rd – January 9th (Exams and Winter Break)
- January 28th & February 4th, 2022 (No On-Campus Interviews)

If you are no longer the appropriate recruiting contact at your organization, we appreciate any further contact information you can provide. If you have any questions, or need assistance at any time during the recruiting process, please feel free to contact us at owencmrecruiting@vanderbilt.edu.